

MINUTES
Town of Marshall Board of Alderman
Special Meeting
June 27, 2022
5:30pm

Mayor Nancy Allen called the meeting to order at 5:35pm.

Aldermen in attendance were Billie Jean Haynie, Thomas Jablonski, and Aileen Payne, Christiaan Ramsey, and Laura Ponder Smith. Also in attendance was Town Administrator Forrest Gilliam and Mike Boone, Chief of Police.

Forrest Gilliam, Town Administrator, informed the Board that a public hearing was properly advertised regarding the proposed budget for Fiscal Year 2022-2023.

Upon motion by Alderman Haynie, seconded by Alderman Jablonski the Board voted 5-0 to open the public hearing regarding the proposed Town of Marshall Budget for Fiscal Year 2022-2023. The hearing opened at 5:36pm.

Mr. Gilliam presented information to the Board regarding the proposed budget, developed after a series of Board work sessions. The proposed General Fund Budget is \$1,554,506 maintains the existing property tax rate while funding inflationary increases to health insurance, various purchased goods and contracted services, and a five percent cost of living adjustment for employees. The proposed General Fund budget includes funding for contracted services to assist with zoning administration. The budget includes funds for the purchase of a new Police vehicle, carried forward from the previous fiscal year, and maintains the existing funding level for the Marshall Community Volunteer Fire Department. \$42,904 is budgeted for Contingency in the General Fund to cover unanticipated expenses that may arise throughout the year. The proposed Water and Sewer Fund budget of \$886,399 increases all water and sewer charges to customers by 1.5 percent. The Water and Sewer budget covers employee inflationary increases for positions paid from the Water and Sewer Fund, includes \$145,000 for capital improvements, including the purchase of a new public works vehicle.

There was no public comment regarding the proposed budget.

Upon motion by Alderman Ramsey, seconded by Alderman Payne, the Board voted 5-0. The hearing closed at 5:44pm.

Forrest Gilliam, Town Administrator, informed the Board that a public hearing was properly advertised regarding proposed revisions to the Town of Marshall Comprehensive Land Use Plan.

Upon motion by Alderman Payne, seconded by Alderman Haynie, the Board voted 5-0 to open the public hearing regarding proposed revisions to the Town of Marshall Comprehensive Land Use Plan. The hearing opened at 5:44pm.

Mr. Gilliam presented recommended updates to the 2009 Comprehensive Land Use Plan as recommended by the Planning Board. The Planning Board went through each goal laid out in the initial 2009 Plan and provided updates regarding the status of each goal. The Planning Board has included language in the goals update that advises the evaluation of the current Unified Development Ordinance for its impact on affordable housing.

There was no public comment regarding the proposed revisions to the Comprehensive Land Use Plan.

Upon motion by Alderman Jablonski, seconded by Alderman Ramsey, the Board voted unanimously to close the public hearing. The public hearing closed at 5:52pm.

Final discussion took place regarding the proposed budget for Fiscal Year 2022-2023.

Upon motion by Alderman Smith, seconded by Alderman Haynie, the Board voted 5-0 to adopt the Fiscal Year 2022-2023 Budget Ordinance.

Upon motion by Alderman Jablonski, seconded by Alderman Haynie, the Board voted 5-0 to adopt the Ordinance Adopting Water and Sewer Rates for FY 2022-2023, increasing all rate charges by 1.5 percent.

Action on the Comprehensive Land Use Plan Update was tabled until the July regular meeting.

Forrest Gilliam, Town Administrator, presented Budget Amendment #2022-007. Upon motion by Alderman Ramsey, seconded by Alderman Jablonski, the Board voted 5-0 to approve Budget Amendment #2022-0007.

Forrest Gilliam presented a draft Grant Project Ordinance for the Town's use of funds received from the American Rescue Plan Act of 2021. The Town will receive a total of \$289,377.28 in two installments, one which was received in July of 2021 and the other expected to arrive in July or August of 2022. Upon motion by Haynie, seconded by Alderman Smith, the Board voted 5-0 to approve the Grant Project Ordinance for the Town of Marshall American Rescue Plan Act of 2021: Coronavirus State and Local Fiscal Recovery Funds.

Upon motion by Alderman Ramsey, seconded by Alderman Jablonski, the Board voted 5-0 to enter into closed session for the purposes of Property and Personnel.

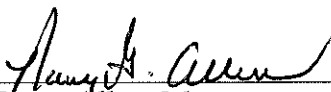
Upon motion by Alderman Ramsey, seconded by Alderman Haynie, the Board voted 5-0 to return to open session.

Upon motion by Alderman Payne, seconded by Alderman Smith, the Board voted 5-0 to employ Torina Murdoch as a full-time Police Officer at a rate of \$17.00 per hour effective July 1, 2022. Initial employment is on a probationary basis pending certification from the North Carolina Criminal Justice Education and Training Standards Commission.

Upon motion by Alderman Haynie, seconded by Alderman Ramsey, the Board voted 5-0 to authorize an additional 60 hours of pay for Forrest Gilliam, Town Administrator for the period covering June 20th through June 30th, 2022.

Upon motion by Alderman Jablonski, seconded by Alderman Ramsey, the Board voted 5-0 to authorize Public Works employees to take home a Town truck for shifts when they are on call.

Upon motion by Alderman Ramsey, seconded by Alderman Payne, the Board voted 5-0 to adjourn at 7:13pm.



Nancy Allen, Mayor



Forrest Gilliam, Town Administrator